OIS 83-129/2

MEMORANDUM FOR: STAT

Chairman, Emergency Planning Group

FROM: STAT

Executive Officer, OIS

SUBJECT: Comments on Proposed DDA Emergency Plan

Bob —

1. You did an excellent job of pulling all of that Task Force information together. From what I see, you did some additional research after the meeting.

2. I have no quarrel with the Memorandum for the Record covering the four meetings. It will be helpful for reference and future planning.

3. As for the proposed DDA Emergency Plan, which you attached, I have only one comment for you to consider. It would seem worthwhile for the Agency to take a page out of the Air Force's SAC readiness manual in relation to equipment operational capability. I don't know where you would want to insert the provision (under Emergency Vehicle List, General Operating Characteristics, or a new heading on Preventive Maintenance), but because of past experience, it seems valid.

4. That is to establish a schedule for the operational testing of equipment that would be included in the Emergency Vehicle List. This should pertain especially to equipment that is used infrequently. (An example of such a program is that followed with the emergency generators next to our heating/power plant behind the cafeteria.)

5. An adjunct to this actual operation of the equipment (monthly [?] in the winter season) should be a program of planned replacement of parts that past history has shown to fail because of age or use. The user organization (Motor Pool, Medics, Commo, etc.) should have such data on their equipment. Then, for instance, a heater hose would be replaced after a certain number of miles, or after it is two years old, or at 80% of its normal design life.

6. This won't catch all of the failures because of items that are difficult to control (poor quality control in manufacturing or sloppy workmanship in installation, etc.). However, it seems to be a system that works when enough resources are available and when followed conscientiously.

Give me a call if the prose is too disjointed and you have a question on 4-6.

                                                                         STAT